

DRONLEY COMMUNITY WOODLAND

Scottish Charity Number: SC047582

Annual Report & Accounts

Period: 1 January 2020 to 31 December 2020

Charity's Principal Address:

Drummuir

Piper's Way

Auchterhouse

Angus

DD3 0RG

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	Jan	2020	To	31	Dec	2020

Reference and administration details

Charity name	Dronley Community Woodland
Other names charity is known by	DCW
Registered charity number	SC047582
Charity's principal address	Drummuir Piper's Way Auchterhouse Angus
	Postcode DD3 0RG

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Baird, Diarmid	Treasurer		DCW Membership
2	Gilmour, Daniel	Chair		DCW Membership
3	Grewar, Lorna			DCW Membership
4	Stewart, Garry	Secretary		DCW Membership
5	Stewart, Roderick			DCW Membership
6	Tuddenham, Gillian		From 13 Aug 2020	DCW Membership
7	Turns, Chris	Membership secretary		DCW Membership
8	Wilson, Ian			DCW Membership
9				
10				

APPENDIX 1

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Cockram, Linda	Up to 19 May 2020
Macleod, Alasdair	Up to 15 June 2020

Structure, governance and management

Type of governing document	2 tier SCIO following Scottish Government model for CATS
Trustee recruitment and appointment	To be nominated and appointed at AGM

Objectives and activities

Charitable purposes	<p>The advancement of environmental protection and improvement.</p> <p>To manage and improve Dronley Community Woodland for the benefit of the “Community” and wildlife through the promotion of the principles of sustainable development of Scotland’s natural environment including social and economic development.</p>
	<p>The advancement of education.</p> <p>To inspire and educate the “Community” about the biodiversity and protected species of the woodland. To facilitate and encourage the use of Dronley Community Woodland for educational purposes, including raising awareness of the environment, culture and history of the woodland.</p>
	<p>The advancement of citizenship and community development.</p> <p>To promote the development and civic amenity of the “Community” by providing workspace and land to encourage skills development, training and employment opportunities.</p>
	<p>The provision of recreational facilities, or the organisation of recreational activities with the object of improving the quality of life for the persons for whom the facilities or activities are primarily intended.</p> <p>To provide and facilitate greater opportunities for recreational activities (both individual or group) which aim to contribute to the physical mental and social health of the “Community” and other users of Dronley Community Woodland.</p>
Summary of the main activities in relation to these objects	<p>The main activities were:</p> <ol style="list-style-type: none"> 1. Appointing a contractor, and working with them, to lay a new all-abilities path. 2. Purchasing and erecting benches at 4 sites along the new path 3. Designing and purchasing 5 information boards and erecting them on 3 lecterns along the new path plus a main board in the car park. 4. Purchasing a 2 way gate for installation at the entrance to the new path 5. Applying for funds from many trusts for the improvement of the wood. 6. Applying to Carbon Footprint Ltd for the free supply of up to 6,840 broadleaved trees 7. Setting up a group of volunteers to work in parties to carry out: - vegetation clearance; erecting benches; preparing larch wood for fencing and lecterns and erecting a new 30M fence at the car park extension; erecting 3 lecterns 8. Surveying the wood for future thinning and applying for felling permission. 9. Arranging quotes for felling in 2021. 10. Working with Ringlink Services (chainsaw training) and SSE to remove unwanted trees and prune tree tops(at wayleave).

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

The outbreak of the Covid 19 virus pandemic and the imposed lockdown in March, with on going precautions, has made all progress in the wood slow and challenging.

McGowan Ltd was awarded the contract to build the all-abilities path in March and carried this out between May (after lock down was eased) and August. In March, Angus LEADER agreed to an additional grant of £5,000 (to a total of £40,272) towards the funding of the Path. The grant will cover 89% of the overall cost of the project which includes information and notice boards, bench seats, picnic tables and a gate.

The Nineveh Trust awarded us a grant of £2,500 towards the cost of tools and information boards.

A range of tools has been purchased for the use of volunteers working on improvements including planting and these have been well used.

15 volunteers came forward to join work parties (lead by our manager) in the period September to December tackling clearing vegetation in compartment 1 (prior to planting) and the area at the end of the new path. A work site was created near the car park for preparing larch wood for fencing and the framework for the 4 information boards. A new 30M larch rail fence was erected at the south side of the car park extension.

5 benches have been purchased and 3 erected. The other 2 will be erected in the spring.

Embgraphics made 5 information boards and 3 have been erected on lecterns made by Martin Montgomery. The main notice / information board (at the car park) has been made by Julie Durkacz Carpentry

An application for free trees has been made to Carbon Footprint Ltd, who have agreed, in principle, to supply a mix of broadleaved trees including 2,850 oak and 4,000 hazel, alder, lime and birch

Dirk has worked on a thinning plan for the next 5 years and obtained permission from Scottish Forestry. For the first year of the plan he has obtained quotes and agreed a contract with Sword Forestry.

We have allowed Ringlink Services to carry out chainsaw training courses, which has benefited us by getting unwanted trees felled and cut up. Dirk has also worked with SSE to plan for tree maintenance in the wayleave area.

At the year end we had £16,726 of unrestricted funds. In addition, £9,957 of funds restricted for specific spending (mainly on our manager's salary up to July 2021) is held with a further grant of £2,635 expected from Angus LEADER.

Financial review

Brief statement of the charity's policy on reserves

Our policy **on reserves to be held** will be drawn up in 2021,

Details of any deficit

There was no deficit

Donated facilities and services (if any)

A weatherproof horse box trailer - donated by a resident and installed (with table and chairs) in the wood to act as an office for our manager and a store for safety signs, has been relocated near the wayleave area and is well used.. Our manager and volunteers have kept the paths open removing fallen trees and branches.

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Daniel Gilmour</i>	
Full name(s)	Daniel Gilmour	
Position (e.g. Chair)	Chair	
Date	24 Feb 2021	

DRONLEY COMMUNITY WOODLAND
Accounts for year 2020

		Unrestricted Funds 2020	Restricted Funds 2020	TOTAL Funds 2020	TOTAL FUNDS 2019
RECEIPTS					
	notes				
Grants restricted	1	-	48,702	48,702	35,119
Other Grants	2	-		-	1,200
Charitable Activities	3	541		541	22,969
Local Fund Raising		-		-	-
TOTAL RECEIPTS		541	48,702	49,243	59,288
PAYMENTS					
Ex grant: Mgr Sal, tools, path	4		55,401	55,401	18,625
Charitable Activities	5	203		203	7,095
Other Payments	6	230		230	479
Expense for Fundraising		-		-	-
TOTAL PAYMENTS		433	55,401	55,834	26,200
Surplus / (Deficit) for the year		108 -	6,700 -	6,592	33,088

STATEMENT of BALANCES as at 31 December 2020

Bank and Cash in hand

Opening balances b/f	16,618	16,656	33,275	187
Surplus / (Deficit)	108 -	6,700 -	6,592	33,088
Cash and Bank Balance	16,726	9,957	26,683	33,275

Other Assets

Liabilities

Fixed Assets at cost (less than 1 year old) 0

Approved by the Trustees and signed on their behalf

Treasurer: *Diarmid Baird* Date: 24-Feb-21

Diarmid Baird

DRONLEY COMMUNITY WOODLAND
Accounts for year 2020

Receipts Note 1		2020	2019
Grants Restricted			
Angus LEADER grant	for path proj	28,702	6,119
SLF Revenue grant	for mgr salary	17,500	17,500
Nineveh Tr grant	for path proj	2,500	
SLF Capital grant	for solicitor fee		5,000
G & H Somerville W/life Trust	for path proj		1,250
Aberbrothick Skea Tr grant	for path proj		2,000
A Moncur Tr grant	for tools		3,000
Tay Tr grant	for tools		250
Total		48,702	35,119

Receipts Note 2		2020	2019
Other Grants Unrestricted			
FC(S) for Misc including Management Plan			1,200
Other Grants Unrestricted		-	
Total		-	1,200

Receipts Note 3		2020	2019
Charitable Activities			
Timber sale		516	22,802
Donations		25	66
Bank Interest		-	
Gift Aid Reimbursement			100
Total		541	22,969

Payment Note 4		2020	2019
Restricted			
Path Project 0% vat		35,007	
Manager Salary		17,500	8,743
Tools Purchased from grant		2,786	
Squirrel food from grant		108	
Solicitor: Interim fee			3,082
Timber removal 0% vat			6,800
Total		55,401	18,625

Payments Note 5		2020	2019
Charitable Activities			
Ins Prem		187	172
Hall Rent		16	96
Tree removal			5,813
Site improve			984
Bank charges			30
Mems Exps			-
W/site Host & domain			-
Total		203	7,095

DRONLEY COMMUNITY WOODLAND
Accounts for year 2020

Payments Note 6

Other Payments

Man Plan & misc

CWA Subs

Tools Purchased

Total

2020

200
30
230

2019

469
10
479

Note 7

Bank & Cash Balances

Closing

BoS Bank
In Cash

26,683
-
26,683

Opening

BoS Bank
In Cash

33,275
-
33,275

Note 8

a) £17,500 for the Woodland Manager's 2nd year salary (start 15 Jul 2020) has been received

b) A grant of £2,500 has been received for costs associated with the path project.

c) Angus LEADER funding of up to £40,272 has been agreed. 89% of All-abilities path cost and will be claimed after each invoice for the project is paid.

APPENDIX 3



Independent examiner's report on the accounts							
Report to the trustees/members of	Party name DRONLEY COMMUNITY WOODLAND						
Registered charity number	SC047582						
On the accounts of the charity for the period:	Period start date			Period end date			
	Day	Month	Year	Day	Month	Year	
	01	Jan	2020	31	Dec	2020	
Set out on pages	(Remember to include the page numbers of additional sheets)						
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (n) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, I do not express an audit opinion on the view given by the accounts.						
Independent examiner's statement	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page:]						
	<p>1. which gives me reasonable cause to believe that in any matters respect the requirements:</p> <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 6 of the 2006 Accounts Regulations <p>have not been met, or</p> <p>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p>						
Signed:	[Signature]					Date:	24/03/21
Name:	MARK SUTTON						
Relevant professional qualification(s) or body (if any):	FCCA						
Address:	54 BELWEST HIGH STREET FORRES AUCHS DD8 1BJ						

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page